



THE REPUBLIC OF UGANDA

OFFICE OF THE TOWN CLERK
P. O. Box 25749,
KAMPALA – UGANDA

16/05/2024

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KIRA MUNICIPAL COUNCIL WAKISO DISTRICT

IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE
KMC/201/1

Invitation for Prequalification of Service Providers for the provision of Works, Goods, Services for the FY 2024-2025, 2025/2026 and 2026/2027, provision of various works, supplies and services under Framework Arrangement for the FY 2024-2025 and Service Providers for the Management of Revenue Collection from Various sources of Kira Municipal Council for the FY 2024-2025.

Procurement Reference Number: Kira712/Preq/2024-2025/00001 FOR FY 2024-2025, 2025/2026 and 2026/2027.

PREQUALIFICATION CATEGORY A (I) – WORKS	
CODE	ITEM
Lot 1	Construction and renovation of Buildings and Toilets

PREQUALIFICATION CATEGORY A (II) - SUPPLIES

CODE	ITEM
Lot 1	Supply of Office, and school Furniture
Lot 2	Supply of Office equipment including; computers, photocopiers, printers, etc
Lot 3	Supply and installation of energy saving stoves
Lot 4	Supply and installation of road name signage
Lot 5	Supply of uniforms, mattresses, bed sheets, corporate wear and T-shirts
Lot 6	Maintenance / Servicing of Computers ,other office equipment and software

PREQUALIFICATION CATEGORY A (III) – SERVICES

CODE	ITEM
a)	CONSULTANCY SERVICES
Lot 1	Architectural & Engineering, Designs
Lot 2	Physical Planning & Geographical Information System
b)	NON-CONSULTANCY SERVICES
Lot 4	Provision of legal services
Lot 6	Maintenance/Servicing & repairs of Motor vehicles & Motor Cycles
Lot 7	Provision of engraving services
Lot 9	Provision of Environmental Impact Assessment Services
Lot 10	Collection of revenue from various sources
Lot 11	Collection and management of Garbage collection

CATEGORY B - ANNUAL FRAMEWORK CONTRACTS FOR FINANCIAL YEAR 2024-2025

CODE	ITEM
Lot 1	Supply of computer Consumables and accessories
Lot 2	Supply of motor Vehicles/ Cycles' Tyres & Tubes
Lot 3	Supply of tools, road signs and protective wares
Lot 4	Supply of fuel, Lubricants and batteries
Lot 5	Supply and fixation of heavy road equipment, Spares parts and implements
Lot 6	Supply of Road lime, stone chippings/aggregates, hardcore, gravel, iron bars, and dust
Lot 7	Supply and installation of culverts and construction of head/wing walls and stone pitching and gabions
Lot 8	Supply of road bitumen, Primer and asphalt
Lot 9	Supply of food stuff and firewood
Lot 10	Supply of general office stationery
Lot 11	Hire of Road Equipment
Lot 12	Facility maintenance (Cleaning, Grass cutting, carpet cleaning and garden maintenance)
Lot 13	Conference, events management and catering services
Lot 14	Provision of printed accountable stationary
Lot 15	Provision of Hotel Facilities Services
Lot 16	Supply and installation of solar street lights.

CATEGORY C: MANAGEMENT OF REVENUE COLLECTION FROM VARIOUS SOURCES IN KIRA MUNICIPALITY FOR FINANCIAL YEAR 2024-25

Code	Item	Description
Lot 1	Kireka main market	All lock ups, Open space and other farmers who bring food stuff and sell to the vendors.
Lot 2	Kyaliwajjala Mubuulo market	This operates twice a month.
Lot 3	Bweyogerere Mubuulo market	This operates four times in a month.
Lot 4	Monthly Stickers / Loading & Offloading from Trailers, Lorries, Trucks, Pick-ups, Vans, Hawkers , Roadside vendors and School Shuttles	All the routes / roads in Kira Municipality
Lot 5	Property tax-Kireka ward:, Kamuli A,B,C and Naalya	This includes Current year Property rate and excludes specific arears to be collected by the lawyer .
Lot 6	Property tax-Kireka ward: Kireka Ward A,B,C D and Kasokoso	This includes Current year Property rate and excludes specific arears to be collected by the lawyer .
Lot 7	Property tax-Bweyogerere ward	This includes Current year Property rate and excludes specific arears to be collected by the lawyer .
Lot 8	Property tax- Kirinya ward	This includes Current year Property rate and excludes specific arears to be collected by the lawyer.

Lot 9	Property tax-Kyaliwajjala ward	This includes Current year Property rate and excludes specific arears to be collected by the lawyer.
Lot 10	Property tax- Kira ward	This includes Current year Property rate and excludes specific arears to be collected by the lawyer.
Lot 11	Property tax Kimwanyi ward	This includes Current year Property rate and excludes specific arears to be collected by the lawyer.
Lot 12	Kira Municipal Council local service tax	This includes local service tax paid by people in gainful employment and Residents employed by Institutions outside Kira Municipal Council
Lot 13	Kira Municipal Council hotel tax	In Kira Division
Lot 14	Kira Municipal Council hotel tax	In Bweyogerere Division
Lot 15	Kira Municipal Council hotel tax	In Namugongo Division
Lot 16	Kira Municipal Council bill boards and advertisement fees	In the entire Kira Municipal Council
Lot 17	Inspection Fees and Occupational Permit	In 3 (Three) Divisions of Kira Municipal Council.(Bweyogerere, Kira and Namugongo)

1. Kira Municipal Council has received/ allocated funds to be used for the implementation of the projects below;
2. Kira Municipal Council now invites sealed bids from eligible bidders for the above Works, supplies and services.
3. Bidding will be conducted in accordance with open bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003
4. Interested eligible bidders may obtain further information from Kira Municipal Council and inspect the bidding documents at the address given below at 9(a) from 8.00am to 5.00pm.
5. This invitation is open to all eligible bidders.
6. Acomplete set of bidding documents/Expression of Interest in English may be purchased by interested bidders on the submission of a written application to the address at 9(b) and upon payment of a non-refundable fee of 100,000/= (One Hundred thousand Shillings) only. The method of payment will be obtaining a Payment Reference Number (PRN) at Kira Municipal Council Procurement unit and a General Receipt obtained from the Municipal Cashier.
7. Bidders are advised to apply for each item/lot separately.
8. Bids must be delivered to the address below at 9 (C) at or before 11.00 am 12th June, 2024
Late bids shall be rejected.
Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 9(d) at 11.30 am on the 12th June, 2024
9. (a) Address documents may be inspected at: PDU- Kira Municipal Council
(b) Address documents will be issued from: PDU- Kira Municipal Council
© Bids must be delivered to: Head, PDU Kira Municipal Council

(d) Address of bid opening: Kira Municipal Council

10. The Planned Procurement Schedule is as follows;

No.	Activity	Dates
1	Publish bid notice	16 th May, 2024
2	Pre-Bid meeting	N/A
3	Bid Closing Date	12 th June, 2024
4	Evaluation Process	13 th June, 2024 - 20 th June, 2024
5	Display and communication of best evaluated bidder notice	21 st June, 2024 - 4 th July, 2024
6	Contract award	After date of display of best evaluated bidder


YIGA BENON
MUNICIPAL TOWN CLERK

